

Request for Veterans Affairs Enrollment Certification

If at any time during the enrollment period indicated below, I drop a course, withdraw from school, stop attending class, change my program, or change my status in any way, I will notify the OCtech VA Coordinator. I understand that failure to notify the VA Coordinator of such changes could result in financial penalties.

If the VA Coordinator determines a course is inappropriate for the degree program, I understand only those hours determined to be required for the degree will be certified.

PLEASE COMPLETE THE INFORMATION BELOW:

Last Four of Social Security # _____ Student ID: _____

Last Name: _____ First Name: _____ MI: _____

Address: _____ City: _____ State: _____ Zip Code: _____
(include apt. no.)

Home Phone: (_____) _____ Cell Phone: (_____) _____ Email: _____

Major: _____ Check VA benefit program you are eligible for:

Montgomery GI Bill® - Chapter 30 Veteran Readiness and Employment - Chapter 31 Chapter 35 (Spouse or child of Veteran)
 Post 9/11 - Chapter 33 Reserve/Guard Chapter 1606

ATTENTION STUDENTS USING POST 9/11 GI BILL®: The Department of Veterans Affairs requires schools to deduct certain awards from the total tuition and fees before submitting a Certificate of Enrollment. Examples of these awards are FTA (Federal Tuition Assistance, GoArmy.ed), employee waivers/vouchers, and certain scholarships/grants. If you will receive such awards, you should notify the Veterans Affairs Coordinator as soon as possible to avoid over payments.

Select the current semester for VA Enrollment Certification below:

Fall 20_____
(year)

Spring 20_____
(year)

Summer 20_____
(year)

Number of Hours Enrolled _____

Are you attending another school for this semester? Yes No

I acknowledge and understand the following limitations:

This form must be submitted to the VA Coordinator after registering for classes in order to have courses certified for VA.
 I must notify the VA Coordinator of any changes related to courses or programs and provide the VA Education Notice of Change form.
 Certification is based on the degree program and only those hours determined to be required for the degree will be certified.

By submitting this form, I certify that I fully understand this information and agree to the conditions (listed above).

Student Signature _____

Date _____