

Related to Number	Related to Name	Embedded Outcome Number	QEP SLO	QEP Year #	Providing Department	Assessment Task Description - How will the student demonstrate that he/she has achieved the program goals and objectives? What measures will be used to document student learning?	Type of Assessment	Actual Results of Assessment (Percentage)	Was the QEP Rubric (or comparable rubric) used to assess this activity?
QEP SLO 1	Applied Communication Skills	A-1	Practice proper office procedures	Year 2 (17-18)	Associate Degree, Administrative Office Technology and Related Diploma	What: Accurately prepare reports, maintain records, process mail, maintain an appointment calendar, greet visitors How: Students will complete assignments related to proper office procedures. Who: AOT students in AOT143, Office Systems and Procedures or MGT110, Office Management When: 1st year AOT curriculum Where: Classroom	Direct Assessment	100	Yes
QEP SLO 2	Technology Skills	B-1	Demonstrate proficiency with Microsoft Office, proofread and edit documents, use the Internet for research	Year 2 (17-18)	Associate Degree, Administrative Office Technology and Related Diploma	What: Demonstrate proficiency with Microsoft Office, proofread and edit documents, use the Internet for research How: Students will complete assignments related to the learning objective. Who: AOT students in MGT 290 SCWE in Management When: 2nd year AOT curriculum Where: Employer site and classroom	Direct Assessment	67	Yes
QEP SLO 3	Soft Skills	A-1	Practice proper office procedures	Year 2 (17-18)	Associate Degree, Administrative Office Technology and Related Diploma	What: Accurately prepare reports, maintain records, process mail, maintain an appointment calendar, greet visitors How: Students will complete assignments related to proper office procedures. Who: AOT students in AOT143, Office Systems and Procedures or MGT110, Office Management When: 1st year AOT curriculum Where: Classroom	Direct Assessment	100	Yes

SUMMATIVE	Capstone Courses Where All Goals Assessed	C-1	Demonstrate professional attributes	Year 2 (17-18)	Associate Degree, Administrative Office Technology and Related Diploma	What: Show professionalism, learn workplace protocol, time management, demonstrate knowledge of workplace ethics, demonstrate problem-solving skills, demonstrate effective communication skills. How: Internship evaluation: Students will demonstrate professional traits at an employer site Who: Students in MGT 290, SCWE in Management When: 1st and 2nd year AOT curriculum Where: Learning lab and employer site	Direct Assessment	67	No
QEP SLO 1	Applied Communication Skills	J-2	Teamwork Project	Year 2 (17-18)	Associate Degree, Automotive Technology and Related Certificates	Students work together on the S-10 electric vehicle and the hot rod. Students work together in groups to review all 8 areas of automotive. In addition, students work on career preparation by creating a resume and portfolio and review interview skills.	Direct Assessment	92	Yes
QEP SLO 2	Technology Skills	J-2	Teamwork Project	Year 2 (17-18)	Associate Degree, Automotive Technology and Related Certificates	Students work together on the S-10 electric vehicle and the hot rod. Students work together in groups to review all 8 areas of automotive. In addition, students work on career preparation by creating a resume and portfolio and review interview skills.	Direct Assessment	92	Yes
QEP SLO 3	Soft Skills	J-2	Teamwork Project	Year 2 (17-18)	Associate Degree, Automotive Technology and Related Certificates	Students work together on the S-10 electric vehicle and the hot rod. Students work together in groups to review all 8 areas of automotive. In addition, students work on career preparation by creating a resume and portfolio and review interview skills.	Direct Assessment	92	Yes
SUMMATIVE	Capstone Courses Where All Goals Assessed	J-1	Awareness of the Team Concept	Year 2 (17-18)	Associate Degree, Automotive Technology and Related Certificates	What: Demonstrate awareness of the team concept, expected work ethics and collaboration with students. Who: All level students When: All AUT classes & AUT 159. Where: Lecture, notes, role play and textbook written assignment	Direct Assessment	100	Yes

QEP SLO 1	Applied Communication Skills	G-1	Calculate and interpret financial ratios.	Year 2 (17-18)	Associate Degree, Business Administration: Accounting	What: Calculate and interpret financial ratios. How: Exam--this was changed to the Excel Project #2. Who: Students enrolled in ACC201, Intermediate Accounting I When: 2nd year ACC curriculum Where: Classroom	Direct Assessment	100	No
QEP SLO 2	Technology Skills	I-1	Use of computer to accomplish accounting tasks, make regular backups, use applications (software) that is used in the industry.	Year 2 (17-18)	Associate Degree, Business Administration: Accounting	What: Use a computer to make regular backups, use applications (software) that is used in the industry. How: Peachtree Project : Students will be required to demonstrate their understanding and ability to use common general ledger software to complete a project. Who: Students enrolled in ACC240, Computerized Accounting When: 2nd year ACC curriculum Where: Classroom	Direct Assessment	77	No
QEP SLO 3	Soft Skills	I-1	Use of computer to accomplish accounting tasks, make regular backups, use applications (software) that is used in the industry.	Year 2 (17-18)	Associate Degree, Business Administration: Accounting	What: Use a computer to make regular backups, use applications (software) that is used in the industry. How: Peachtree Project : Students will be required to demonstrate their understanding and ability to use common general ledger software to complete a project. Who: Students enrolled in ACC240, Computerized Accounting When: 2nd year ACC curriculum Where: Classroom	Direct Assessment	77	No

SUMMATIVE	Capstone Courses Where All Goals Assessed	K-1	Assume responsibility and perform duties in a professional manner, interact with clients, learn time management and how to prioritize tasks.	Year 2 (17-18)	Associate Degree, Business Administration: Accounting	What: Assume responsibility and perform duties in a professional manner, interact with clients, learn time management and how to prioritize tasks. How: VITA/Internship : Students will complete an internship for the VITA (tax preparation) program whereby they interact with clients in the local community. Internships may include non-VITA organizations. Who: Students enrolled in ACC275, Special Topics in Accounting--ACC275 is no longer offered; student now take MGT 290. When: 2nd year ACC curriculum Where: Classroom/local community	Direct Assessment	100	No
QEP SLO 1	Applied Communication Skills	I-1	Participate in teams and support team members, use creativity for idea generation, and participate in cross-training	Year 2 (17-18)	Associate Degree, Business Administration: Enterprise Management and Related Certificates	What: Learn how to participate in teams and support team members, use creativity for idea generation, and participate in cross-training. How: Computer simulation: Students will participate in a decision-making team during a computer simulation assignment. Who: Students in MGT 221, Operations Management II. When: 2nd year Business curriculum Where: Classroom	Direct Assessment	100	
QEP SLO 2	Technology Skills	E-1	Use industry standard software to develop computer skills	Year 2 (17-18)	Associate Degree, Business Administration: Enterprise Management and Related Certificates	What: Use industry standard software to demonstrate skills. How: Complete a comprehensive Excel spreadsheet. Who: Students in MGT 206, Management Spreadsheets When: 1st year Business curriculum Where: Classroom/Lab	Direct Assessment	50	No

QEP SLO 3	Soft Skills	I-1	Participate in teams and support team members, use creativity for idea generation, and participate in cross-training	Year 2 (17-18)	Associate Degree, Business Administration: Enterprise Management and Related Certificates	What: Learn how to participate in teams and support team members, use creativity for idea generation, and participate in cross-training. How: Computer simulation: Students will participate in a decision-making team during a computer simulation assignment. Who: Students in MGT 221, Operations Management II. When: 2nd year Business curriculum Where: Classroom	Direct Assessment	100	
SUMMATIVE	Capstone Courses Where All Goals Assessed	F-1	Organize work, prioritize, and take ownership of problems	Year 2 (17-18)	Associate Degree, Business Administration: Enterprise Management and Related Certificates	What: Learn how to manage time, organize work, prioritize, and take ownership of problems. How: Supervisor evaluation: students will be evaluated by an internship supervisor. Who: Students in MGT 290, SCWE in Management When: 2nd year Business curriculum Where: Employer site	Direct Assessment	100	No
QEP SLO 1	Applied Communication Skills	B-1	Demonstrate the layers, protocols and components of the OSI model in order to carry out basic network troubleshooting techniques.	Year 2 (17-18)	Associate Degree, Computer Technology - Network Security and Information Assurance	What: TestOut Lab Practicals in IST 245 How: Students will demonstrate the layers, protocols and components of the OSI model in order to carry out basic network troubleshooting techniques. Who: IST 245 students When: First and Second Year CPT students Where: Simulated lab practicals for Module 1 Test and Module 10 Test in IST 245	Direct Assessment	86	Yes
QEP SLO 2	Technology Skills	B-1	Demonstrate the layers, protocols and components of the OSI model in order to carry out basic network troubleshooting techniques.	Year 2 (17-18)	Associate Degree, Computer Technology - Network Security and Information Assurance	What: TestOut Lab Practicals in IST 245 How: Students will demonstrate the layers, protocols and components of the OSI model in order to carry out basic network troubleshooting techniques. Who: IST 245 students When: First and Second Year CPT students Where: Simulated lab practicals for Module 1 Test and Module 10 Test in IST 245	Direct Assessment	86	Yes

QEP SLO 3	Soft Skills	B-1	Demonstrate the layers, protocols and components of the OSI model in order to carry out basic network troubleshooting techniques.	Year 2 (17-18)	Associate Degree, Computer Technology - Network Security and Information Assurance	What: TestOut Lab Practicals in IST 245 How: Students will demonstrate the layers, protocols and components of the OSI model in order to carry out basic network troubleshooting techniques. Who: IST 245 students When: First and Second Year CPT students Where: Simulated lab practicals for Module 1 Test and Module 10 Test in IST 245	Direct Assessment	86	Yes
SUMMATIVE	Capstone Courses Where All Goals Assessed	A-1	Demonstrate trouble-shooting strategies for resolving an identified end-user IT problem and implement a hardware and software configuration response to an identified scenario	Year 2 (17-18)	Associate Degree, Computer Technology - Network Security and Information Assurance	What: Service Learning Project/Senior Capstone Project in CPT 209 How: Students will demonstrate trouble-shooting strategies for resolving an identified end-user IT problem and implement a hardware and software configuration response to an identified scenario Who: All CPT students When: First and Second Year CPT students Where: CPT Lab and various community organization where Service Learning Project is conducted.	Direct Assessment	75	Yes
QEP SLO 1	Applied Communication Skills	A-1	Diagram a database design based upon an identified scenario.	Year 2 (17-18)	Associate Degree, Computer Technology - Programming and Related Certificates	WHAT: Final Exam in CPT-201, using the Oracle Academy learning management system. HOW: Students will complete the Database Design II final exam WHO: Second Year Programming students WHEN: Second Year WHERE: Final Exam CPT-201	Direct Assessment	91	Yes
QEP SLO 2	Technology Skills	A-1	Diagram a database design based upon an identified scenario.	Year 2 (17-18)	Associate Degree, Computer Technology - Programming and Related Certificates	WHAT: Final Exam in CPT-201, using the Oracle Academy learning management system. HOW: Students will complete the Database Design II final exam WHO: Second Year Programming students WHEN: Second Year WHERE: Final Exam CPT-201	Direct Assessment	91	Yes

QEP SLO 3	Soft Skills	A-1	Diagram a database design based upon an identified scenario.	Year 2 (17-18)	Associate Degree, Computer Technology - Programming and Related Certificates	WHAT: Final Exam in CPT-201, using the Oracle Academy learning management system. HOW: Students will complete the Database Design II final exam WHO: Second Year Programming students WHEN: Second Year WHERE: Final Exam CPT-201	Direct Assessment	91	Yes
SUMMATIVE	Capstone Courses Where All Goals Assessed	G-1	Demonstrate professional, legal and ethical behavior while participating on projects	Year 2 (17-18)	Associate Degree, Computer Technology - Programming and Related Certificates	What: Service Learning Project/Senior Capstone Project in IST 290 How: Students will demonstrate professional, legal and ethical behavior while participating on projects Who: All CPT students When: Second Year CPT students Where: CPT Lab and various community organization where Service Learning Project is conducted.	Direct Assessment	96	Yes
QEP SLO 1	Applied Communication Skills	C-1	Equipment Requirements and Operation	Year 2 (17-18)	Associate Degree, Criminal Justice and Related Certificates	What: Equipment Requirements and Operation How: Provide students with information of standard equipment found on a "Sam Brown belt" and demonstrate their uses. Who: CRJ110, Police Patrol, students. When: Semesters when CRJ110 is offered. Where: In classroom and/or field setting with demonstration by instructor or police agency representative.	Direct Assessment	92	Yes
QEP SLO 2	Technology Skills	C-1	Equipment Requirements and Operation	Year 2 (17-18)	Associate Degree, Criminal Justice and Related Certificates	What: Equipment Requirements and Operation How: Provide students with information of standard equipment found on a "Sam Brown belt" and demonstrate their uses. Who: CRJ110, Police Patrol, students. When: Semesters when CRJ110 is offered. Where: In classroom and/or field setting with demonstration by instructor or police agency representative.	Direct Assessment	92	Yes

QEP SLO 3	Soft Skills	C-1	Equipment Requirements and Operation	Year 2 (17-18)	Associate Degree, Criminal Justice and Related Certificates	What: Equipment Requirements and Operation How: Provide students with information of standard equipment found on a "Sam Brown belt" and demonstrate their uses. Who: CRJ110, Police Patrol, students. When: Semesters when CRJ110 is offered. Where: In classroom and/or field setting with demonstration by instructor or police agency representative.	Direct Assessment	92	Yes
SUMMATIVE	Capstone Courses Where All Goals Assessed	D-1	Secure Crime Scene Techniques	Year 2 (17-18)	Associate Degree, Criminal Justice and Related Certificates	What: Identify Techniques to Secure Crime Scene How: Provide classroom information and practical experience identifying, securing, and controlling a crime scene. Who: CRJ 230, Criminal Investigations I, students. When: Semesters when CRJ230 is offered. Where: In classroom and/or field setting with demonstration by instructor.	Direct Assessment	90	Yes
QEP SLO 1	Applied Communication Skills	A-1.a	Demonstrate Knowledge of Children's Characteristics and Needs	Year 2 (17-18)	Associate Degree, Early Care and Education and Related Certificates, Diploma	Demonstrate understanding of young children's characteristics and needs, from birth through age 8 through Case Study Key Assessment.	Direct Assessment	86	Yes
QEP SLO 2	Technology Skills	C-3.a	Use Assessment to Promote Positive Outcomes	Year 2 (17-18)	Associate Degree, Early Care and Education and Related Certificates, Diploma	Understanding and practicing responsible assessment to promote positive outcomes for each child, including the use of assistive technology for children with disabilities.	Direct Assessment	91	Yes

QEP SLO 3	Soft Skills	F-2.a	Demonstrate Ethical Standards in Professional Practices	Year 2 (17-18)	Associate Degree, Early Care and Education and Related Certificates, Diploma	Knowing about and upholding ethical standards and other early childhood professional guidelines	Direct Assessment	82	Yes
SUMMATIVE	Capstone Courses Where All Goals Assessed	C-2.a	Use Appropriate Assessment Tools	Year 2 (17-18)	Associate Degree, Early Care and Education and Related Certificates, Diploma	Knowing about and using observation, documentation, and other appropriate assessment tools and approaches, including the use of technology in documentation, assessment and data collection.	Direct Assessment	100	Yes
QEP SLO 1	Applied Communication Skills	D-2	Complete Process Measurement and Control Team Project	Year 2 (17-18)	Associate Degree, Electronics Engineering Technology (Electronic Instrumentation) and Related Certificates	What: Students will successfully work as a team to complete a process measurement and control system lab practical assignment. How: Demonstrate successful teamwork by assembling and configuring a process measurement and control application. Who: EIT 110 students. When: First year EET. Where: Instrumentation lab.	Direct Assessment	86	Yes
QEP SLO 2	Technology Skills	D-2	Complete Process Measurement and Control Team Project	Year 2 (17-18)	Associate Degree, Electronics Engineering Technology (Electronic Instrumentation) and Related Certificates	What: Students will successfully work as a team to complete a process measurement and control system lab practical assignment. How: Demonstrate successful teamwork by assembling and configuring a process measurement and control application. Who: EIT 110 students. When: First year EET. Where: Instrumentation lab.	Direct Assessment	86	Yes

QEP SLO 3	Soft Skills	D-2	Complete Process Measurement and Control Team Project	Year 2 (17-18)	Associate Degree, Electronics Engineering Technology (Electronic Instrumentation) and Related Certificates	What: Students will successfully work as a team to complete a process measurement and control system lab practical assignment. How: Demonstrate successful teamwork by assembling and configuring a process measurement and control application. Who: EIT 110 students. When: First year EET. Where: Instrumentation lab.	Direct Assessment	86	Yes
SUMMATIVE	Capstone Courses Where All Goals Assessed	F-1	Senior Project Presentation	Year 2 (17-18)	Associate Degree, Electronics Engineering Technology (Electronic Instrumentation) and Related Certificates	What: Prepare and deliver written and oral presentations. How: Complete, document, and present results of team driven senior project in EIT 242. Who: EIT seniors. When: Second year EIT. Where: EIT instrumentation lab and EIT classroom.	Direct Assessment	63	
QEP SLO 1	Applied Communication Skills	F-1	Successfully demonstrate the use of the menu file management, reusing drawing content, creating and using drawing templates, CAD Symbols and symbol libraries, layers and layer management.	Year 2 (17-18)	Associate Degree, Engineering Design Technology and Related Certificates	Assessment: By successfully demonstrating the use of the menus, file management, reusing drawing content, creating and using drawing templates, CAD Symbols and symbol libraries, layers and layer management. What: Lab in EGT 110, EGT 151, EGT 152 How: The Student will learn how to navigate through the different types of software used in the cad lab. Who: The Freshmen EGT Student. When: First Year Where: N1602 Lab.	Direct Assessment	87	Yes
QEP SLO 2	Technology Skills	E-1	Produce drawings and follow design changes through 2D and parametric modeling	Year 2 (17-18)	Associate Degree, Engineering Design Technology and Related Certificates	Assessment: The Student will produce drawings and follow design changes through 2D and parametric modeling What: Lab in EGT 151, Lab How: The Student will learn about product development and design change. Who: The Freshmen EGT Student. When: First Year Where: N1602 Lab.	Direct Assessment	93	Yes

QEP SLO 3	Soft Skills	E-1	Produce drawings and follow design changes through 2D and parametric modeling	Year 2 (17-18)	Associate Degree, Engineering Design Technology and Related Certificates	Assessment: The Student will produce drawings and follow design changes through 2D and parametric modeling    What: Lab in EGT 151, Lab How: The Student will learn about product development and design change. Who: The Freshmen EGT Student. When: First Year Where: N1602 Lab.	Direct Assessment	93	Yes
SUMMATIVE	Capstone Courses Where All Goals Assessed	BB-1	Project 2 check	Year 2 (17-18)	Associate Degree, Engineering Design Technology and Related Certificates	Student project work will be checked from time to time and must demonstrate that all necessary files are in order and correct with proper revisions. What: Lab in EGT 251, EGT 252, and EGT 258 How: The student will organize all files and drawings related to ongoing projects. Who: All EDT students. When: Throughout program Where: N1602 lab	Direct Assessment	100	Yes
QEP SLO 1	Applied Communication Skills	A-1	Safety Practices	Year 2 (17-18)	Associate Degree, Industrial Electronics Technology and Related Certificates	What: Students will learn about industrial safety practices and apply this knowledge in lab practical. How: Through classroom lecture and discussion of safety practices, including Lockout and Tag Out procedures. Who: IET Freshman Students. When: First year IET. Where: EEM-165 (Residential/Commercial Wiring) Classroom.	Direct Assessment	46	Yes
QEP SLO 2	Technology Skills	A-1	Safety Practices	Year 2 (17-18)	Associate Degree, Industrial Electronics Technology and Related Certificates	What: Students will learn about industrial safety practices and apply this knowledge in lab practical. How: Through classroom lecture and discussion of safety practices, including Lockout and Tag Out procedures. Who: IET Freshman Students. When: First year IET. Where: EEM-165 (Residential/Commercial Wiring) Classroom.	Direct Assessment	46	Yes

QEP SLO 3	Soft Skills	A-1	Safety Practices	Year 2 (17-18)	Associate Degree, Industrial Electronics Technology and Related Certificates	What: Students will learn about industrial safety practices and apply this knowledge in lab practical. How: Through classroom lecture and discussion of safety practices, including Lockout and Tag Out procedures. Who: IET Freshman Students. When: First year IET. Where: EEM-165 (Residential/Commercial Wiring) Classroom.	Direct Assessment	46	Yes
SUMMATIVE	Capstone Courses Where All Goals Assessed	C-1	Produce Typed Technical Reports and Oral Technical Presentations	Year 2 (17-18)	Associate Degree, Industrial Electronics Technology and Related Certificates	What: Students will be introduced to the concept of producing typed technical reports and oral technical presentations. How: By producing typed bi-weekly reports, of work that has been achieved with their project. By producing a typed final report and a video oral presentation, of the finished project. Who: IET Seniors. When: Second Year IET. Where: EEM 275 Technical/Systems Troubleshooting.	Direct Assessment	100	Yes
QEP SLO 1	Applied Communication Skills	C-1	Select proper cutting tools using the correct geometry and compute speeds and feeds for certain types of metals	Year 2 (17-18)	Associate Degree, Machine Tool Technology and Related Certificates	Select proper cutting tools using the correct geometry and compute speeds and feeds for certain types of metals	Direct Assessment	85	Yes
QEP SLO 2	Technology Skills	C-1	Select proper cutting tools using the correct geometry and compute speeds and feeds for certain types of metals	Year 2 (17-18)	Associate Degree, Machine Tool Technology and Related Certificates	Select proper cutting tools using the correct geometry and compute speeds and feeds for certain types of metals	Direct Assessment	85	Yes
QEP SLO 3	Soft Skills	C-1	Select proper cutting tools using the correct geometry and compute speeds and feeds for certain types of metals	Year 2 (17-18)	Associate Degree, Machine Tool Technology and Related Certificates	Select proper cutting tools using the correct geometry and compute speeds and feeds for certain types of metals	Direct Assessment	85	Yes

SUMMATIVE	Capstone Courses Where All Goals Assessed	H-1	Use shop terminology make suggestions for continuous improvement and problem solving	Year 2 (17-18)	Associate Degree, Machine Tool Technology and Related Certificates	Use shop terminology make suggestions for continuous improvement and problem solving	Direct Assessment	95	Yes
QEP SLO 1	Applied Communication Skills	D-1	Assemble and Test Electrical/Pneumatic Circuit	Year 2 (17-18)	Associate Degree, Mechatronics Technology and Related Certificates	What: Student will assemble, test, and analyze an electrical/pneumatic circuit. How: Successfully complete circuit assembly, testing, and analysis of circuit. Who: Mechatronics seniors. When: First year Mechatronics. Where: Pneumatics lab.	Direct Assessment	90.9	
QEP SLO 2	Technology Skills	D-1	Assemble and Test Electrical/Pneumatic Circuit	Year 2 (17-18)	Associate Degree, Mechatronics Technology and Related Certificates	What: Student will assemble, test, and analyze an electrical/pneumatic circuit. How: Successfully complete circuit assembly, testing, and analysis of circuit. Who: Mechatronics seniors. When: First year Mechatronics. Where: Pneumatics lab.	Direct Assessment	90.9	
QEP SLO 3	Soft Skills	D-1	Assemble and Test Electrical/Pneumatic Circuit	Year 2 (17-18)	Associate Degree, Mechatronics Technology and Related Certificates	What: Student will assemble, test, and analyze an electrical/pneumatic circuit. How: Successfully complete circuit assembly, testing, and analysis of circuit. Who: Mechatronics seniors. When: First year Mechatronics. Where: Pneumatics lab.	Direct Assessment	90.9	
SUMMATIVE	Capstone Courses Where All Goals Assessed	E-1	Team Troubleshooting Assessment	Year 2 (17-18)	Associate Degree, Mechatronics Technology and Related Certificates	What: Student will work in a team to complete a timed troubleshooting assessment. How: As a team correctly identify problems related to a timed troubleshooting lab. Who: Mechatronics seniors. When: Second year Mechatronics in EEM 274. Where: Mechatronics lab.	Direct Assessment	100	
QEP SLO 1	Applied Communication Skills	A-1	Clinical Performance Evaluation (Professional Behaviors)	Year 2 (17-18)	Associate Degree, Nursing	What: Student successfully functions as a patient advocate How: Clinical Performance Evaluation Who: First Year ADN students When: NUR 111 Where: Clinical setting	Direct Assessment	100	Yes

QEP SLO 2	Technology Skills	A-1	Clinical Performance Evaluation (Professional Behaviors)	Year 2 (17-18)	Associate Degree, Nursing	What: Student successfully functions as a patient advocate How: Clinical Performance Evaluation Who: First Year ADN students When: NUR 111 Where: Clinical setting	Direct Assessment	100	Yes
QEP SLO 3	Soft Skills	A-1	Clinical Performance Evaluation (Professional Behaviors)	Year 2 (17-18)	Associate Degree, Nursing	What: Student successfully functions as a patient advocate How: Clinical Performance Evaluation Who: First Year ADN students When: NUR 111 Where: Clinical setting	Direct Assessment	100	Yes
SUMMATIVE	Capstone Courses Where All Goals Assessed	A-2	Clinical Performance Evaluation (Professional Behaviors)	Year 2 (17-18)	Associate Degree, Nursing	What: Student successfully functions as a patient advocate How: Clinical Performance Evaluation Who: Second Year ADN students When: NUR 215 Where: Clinical setting	Direct Assessment	100	Yes
QEP SLO 1	Applied Communication Skills	B-1.b	Legal Writing	Year 2 (17-18)	Associate Degree, Paralegal/Legal Assistant	W: Legal Writing Assignments H: Students will perform various writing assignments during their enrollment in the program that will require answering questions in the form of complete sentences. W: All students in the Paralegal Program W: Whenever they register for an LEG class and for English 101 and 102; but specifically, those who enroll in Law Office Management (LEG 232). W: All LEG courses have written assignments that are graded based on a rubric that accounts for correct usage of the English language. Also, all students in the Program are required to take English 101 and 102.	Indirect Assessment	77	No

QEP SLO 2	Technology Skills	D-1.a	Attend, Perform and Prepare Based on Legal Research	Year 2 (17-18)	Associate Degree, Paralegal/Legal Assistant	W: Attend lectures, perform legal research assignments and prepare office memos and a trial brief based on legal research completed H: Students will take a tour of the Law Library and complete a research assignment to ensure they understand the inner workings of the library as it relates to research (locate and use resources) and differentiate between statutes, regulations, cases, etc. (understand legal terminology and its application). Once they have mastered manual research, students will tackle computer-assisted legal research (i.e. Westlaw) W: All LEG students (in-depth skills will be taught in Legal Bibliography and Legal Writing) W: When they enroll in various LEG courses W: In LEG classes and when participating in an Internship for those students who qualify	Direct Assessment	77	No
QEP SLO 3	Soft Skills	K-1.a	Professional Skills	Year 2 (17-18)	Associate Degree, Paralegal/Legal Assistant	W: Professional Skills H: Mock interview, Law Office Visit Project, Research Assignments, and Internship.* W: Students who enroll in the Legal Bibliography (LEG 132), Law Office Management (LEG 232), and the Law Practice Workshop (LEG 242) courses W: Fall and Spring semesters W: In Legal Bibliography (LEG 132), Law Office Management (LEG 232), and the Law Practice Workshop (LEG 242)	Direct Assessment	83	No
SUMMATIVE	Capstone Courses Where All Goals Assessed	A-2.a	Courthouse/Law Office Visit	Year 2 (17-18)	Associate Degree, Paralegal/Legal Assistant	W: Courthouse/Law Office Visit Assignments H: Students will interview individuals in the legal field and prepare a write-up discussing the information received. W: 2nd year students W: Whenever they enroll in the Law Office Management class. W: Any courthouse/law office in their service area	Direct Assessment	91	No

QEP SLO 1	Applied Communication Skills	A-3	Students will demonstrate safe practice during patient care by proper use of safety equipment.	Year 2 (17-18)	Associate Degree, Physical Therapist Assistant	Students will demonstrate safe practice during patient care by proper use of safety equipment.	Direct Assessment	100	No
QEP SLO 2	Technology Skills	B-3	Students will be able to analyze course content and demonstrate competency on written examinations.	Year 2 (17-18)	Associate Degree, Physical Therapist Assistant	Students will be able to analyze course content and demonstrate competency on written examinations.	Direct Assessment	90	No
QEP SLO 3	Soft Skills	C-1	Practice Standards of legal and ethical conduct as established by the APTA.	Year 2 (17-18)	Associate Degree, Physical Therapist Assistant	Practice Standards of legal and ethical conduct as established by the APTA.	Direct Assessment	100	Yes
SUMMATIVE	Capstone Courses Where All Goals Assessed	C-2	Students will utilize the eight Value-Based Behaviors published by the APTA during patient care activities.	Year 2 (17-18)	Associate Degree, Physical Therapist Assistant	Students will utilize the eight Value-Based Behaviors published by the APTA during patient care activities.	Direct Assessment	100	Yes
QEP SLO 1	Applied Communication Skills	C-1.b	Demonstrate effective oral communication skills	Year 2 (17-18)	Associate Degree, Radiologic Technology and Related Certificates	Students will demonstrate effective oral communication skills with patients.	Direct Assessment	100	No
QEP SLO 2	Technology Skills	C-1.b	Demonstrate effective oral communication skills	Year 2 (17-18)	Associate Degree, Radiologic Technology and Related Certificates	Students will demonstrate effective oral communication skills with patients.	Direct Assessment	100	No
QEP SLO 3	Soft Skills	C-1.b	Demonstrate effective oral communication skills	Year 2 (17-18)	Associate Degree, Radiologic Technology and Related Certificates	Students will demonstrate effective oral communication skills with patients.	Direct Assessment	100	No

SUMMATIVE	Capstone Courses Where All Goals Assessed	B-3.b	Demonstrate competence in the clinical and classroom environments.	Year 2 (17-18)	Associate Degree, Radiologic Technology and Related Certificates	Students will demonstrate competence in the clinical and classroom environments.	Indirect Assessment	100	No
QEP SLO 1	Applied Communication Skills	C-1	Demonstrate professional attitudes, behavior and ethics	Year 2 (17-18)	Associate Degree, Respiratory Care Technology	Students will demonstrate professional attitudes, behavior and ethics in the clinical environment by receiving satisfactory scores on daily clinical evaluations.	Direct Assessment	100	No
QEP SLO 2	Technology Skills	B-1	Clinical Competencies	Year 2 (17-18)	Associate Degree, Respiratory Care Technology	Students will demonstrate the technical skills needed to function in the clinical environment by achieving an average score of 80% or greater on clinical competencies in all clinical courses.	Direct Assessment	100	No
QEP SLO 3	Soft Skills	C-1	Demonstrate professional attitudes, behavior and ethics	Year 2 (17-18)	Associate Degree, Respiratory Care Technology	Students will demonstrate professional attitudes, behavior and ethics in the clinical environment by receiving satisfactory scores on daily clinical evaluations.	Direct Assessment	100	No
SUMMATIVE	Capstone Courses Where All Goals Assessed	C-2	CoARC Employer Satisfaction Surveys	Year 2 (17-18)	Associate Degree, Respiratory Care Technology	Students will demonstrate affective behavior by receiving a score of 3 or greater on the returned Employer Survey results.	Indirect Assessment	100	No
QEP SLO 1	Applied Communication Skills	A-1	Demonstrate basic network troubleshooting techniques.	Year 2 (17-18)	Certificate, Computer Network Specialist	What: TestOut Lab Practicals in IST 245 How: Students will demonstrate basic network troubleshooting techniques. Who: IST 245 students When: First and Second Year CPT students Where: Simulated lab practicals for Module 10 Test in IST 245	Direct Assessment	100	No
QEP SLO 2	Technology Skills	A-1	Demonstrate basic network troubleshooting techniques.	Year 2 (17-18)	Certificate, Computer Network Specialist	What: TestOut Lab Practicals in IST 245 How: Students will demonstrate basic network troubleshooting techniques. Who: IST 245 students When: First and Second Year CPT students Where: Simulated lab practicals for Module 10 Test in IST 245	Direct Assessment	100	No

QEP SLO 3	Soft Skills	A-1	Demonstrate basic network troubleshooting techniques.	Year 2 (17-18)	Certificate, Computer Network Specialist	What: TestOut Lab Practicals in IST 245 How: Students will demonstrate basic network troubleshooting techniques. Who: IST 245 students When: First and Second Year CPT students Where: Simulated lab practicals for Module 10 Test in IST 245	Direct Assessment	100	No
SUMMATIVE	Capstone Courses Where All Goals Assessed	D-1	Simulate a network appropriate to various security threat types, such as firewalls and access control lists.	Year 2 (17-18)	Certificate, Computer Network Specialist	What: Lab Practicals/Tests in IST 291 How: Students will explain methods of securing a network appropriate to various threat types, such as firewalls and access control lists.. Who: IST 291 students When: Second Year IT students Where: Chapter 8 Test in IST 291	Direct Assessment	100	No
QEP SLO 1	Applied Communication Skills	A-1	Diagram a database design based upon an identified scenario	Year 2 (17-18)	Certificate, Database	WHAT: Final Exam in CPT-201, using the Oracle Academy learning management system. HOW: Students will complete the Database Design II final exam WHO: Second Year Programming students WHEN: Second Year WHERE: Final Exam CPT-201	Direct Assessment	91	No
QEP SLO 2	Technology Skills	A-1	Diagram a database design based upon an identified scenario	Year 2 (17-18)	Certificate, Database	WHAT: Final Exam in CPT-201, using the Oracle Academy learning management system. HOW: Students will complete the Database Design II final exam WHO: Second Year Programming students WHEN: Second Year WHERE: Final Exam CPT-201	Direct Assessment	91	No
QEP SLO 3	Soft Skills	A-1	Diagram a database design based upon an identified scenario	Year 2 (17-18)	Certificate, Database	WHAT: Final Exam in CPT-201, using the Oracle Academy learning management system. HOW: Students will complete the Database Design II final exam WHO: Second Year Programming students WHEN: Second Year WHERE: Final Exam CPT-201	Direct Assessment	91	No

SUMMATIVE	Capstone Courses Where All Goals Assessed	D-1	Produce a query which provides the exact data needed to completely answer a question	Year 2 (17-18)	Certificate, Database	What: Produce and run a successful query How: Students will be able to produce and run a successful query which provides the exact data needed to completely answer a question Who: DB Student When: DB Student Where: Final Exam for CPT 201	Direct Assessment	91	No
QEP SLO 1	Applied Communication Skills	B-1	Medical Patient Assessment	Year 2 (17-18)	Certificate, Emergency Medical Technician	W: Completion of the Medical Patient Assessment H: Students will be assessed based on their response to a simulated medical emergency W: All EMT Students W: Semester 2 W: Laboratory setting	Direct Assessment	82	
QEP SLO 2	Technology Skills	B-1	Medical Patient Assessment	Year 2 (17-18)	Certificate, Emergency Medical Technician	W: Completion of the Medical Patient Assessment H: Students will be assessed based on their response to a simulated medical emergency W: All EMT Students W: Semester 2 W: Laboratory setting	Direct Assessment	82	
QEP SLO 3	Soft Skills	B-1	Medical Patient Assessment	Year 2 (17-18)	Certificate, Emergency Medical Technician	W: Completion of the Medical Patient Assessment H: Students will be assessed based on their response to a simulated medical emergency W: All EMT Students W: Semester 2 W: Laboratory setting	Direct Assessment	82	
SUMMATIVE	Capstone Courses Where All Goals Assessed	C-1	Preceptor Evaluation	Year 2 (17-18)	Certificate, Emergency Medical Technician	W: Completion of the Preceptor Evaluation Form H: Students will participate in patient visits, and be assessed by Clinical Supervisors W: All EMT Students W: Semester 2 W: Clinical facilities, and vehicles	Direct Assessment	100	
QEP SLO 1	Applied Communication Skills	A-1	Test Equipment	Year 2 (17-18)	Certificate, Industrial Maintenance: Mechanical and Electrical I	What: Student will learn how to use test equipment including multimeters and oscilloscopes. How: Using multimeters and oscilloscopes. Who: First year students When: First year Where: EEM 118	Direct Assessment	90	Yes

QEP SLO 2	Technology Skills	A-1	Test Equipment	Year 2 (17-18)	Certificate, Industrial Maintenance: Mechanical and Electrical I	What: Student will learn how to use test equipment including multimeters and oscilloscopes. How: Using multimeters and oscilloscopes. Who: First year students When: First year Where: EEM 118	Direct Assessment	90	Yes
QEP SLO 3	Soft Skills	A-1	Test Equipment	Year 2 (17-18)	Certificate, Industrial Maintenance: Mechanical and Electrical I	What: Student will learn how to use test equipment including multimeters and oscilloscopes. How: Using multimeters and oscilloscopes. Who: First year students When: First year Where: EEM 118	Direct Assessment	90	Yes
SUMMATIVE	Capstone Courses Where All Goals Assessed	B-1	Create PLC programs	Year 2 (17-18)	Certificate, Industrial Maintenance: Mechanical and Electrical I	What: Students will create PLC programs to produce desired operating characteristics of the mechanisms involved in the project. How: Using teach pendants, input/output devices, programming software, and measuring devices. Who: First year students When: First year Where: EEM 251	Direct Assessment	50	Yes
QEP SLO 1	Applied Communication Skills	C-2	Written Communication	Year 2 (17-18)	Certificate, Magnetic Resonance Imaging (MRI)	Students will demonstrate effective written communication skills	Direct Assessment	100	
QEP SLO 2	Technology Skills	A-1	Imaging Parameters	Year 2 (17-18)	Certificate, Magnetic Resonance Imaging (MRI)	The student will select appropriate imaging parameters.	Direct Assessment	100	No
QEP SLO 3	Soft Skills	A-2	Demonstrate positioning skills	Year 2 (17-18)	Certificate, Magnetic Resonance Imaging (MRI)	The student will demonstrate positioning skills.	Direct Assessment	100	
SUMMATIVE	Capstone Courses Where All Goals Assessed	C-1	Oral Communication	Year 2 (17-18)	Certificate, Magnetic Resonance Imaging (MRI)	Students will demonstrate effective oral communication skills with patients and staff.	Indirect Assessment	100	

QEP SLO 1	Applied Communication Skills	C-2	Demonstrate effective written communication skills	Year 2 (17-18)	Certificate, Mammography	Students will demonstrate effective written communication skills	Indirect Assessment	100	No
QEP SLO 2	Technology Skills	A-1	Select appropriate technical factors	Year 2 (17-18)	Certificate, Mammography	The student will select appropriate technical factors based on patient condition. The student will select appropriate technical factors based on patient condition.	Direct Assessment	100	No
SUMMATIVE	Capstone Courses Where All Goals Assessed	B-1	Use of Appropriate Equipment and Ancillary Devices to Produce High Quality Images	Year 2 (17-18)	Certificate, Mammography	Students will use the appropriate equipment and ancillary devices to produce high quality images.	Direct Assessment	100	
QEP SLO 1	Applied Communication Skills	D-1	Skills Assessment	Year 2 (17-18)	Certificate, Nursing Assistant	W: Completion of Skills Assessment H: After demonstrations and several practice sessions, students will perform each skill on a partner, and will be assessed by the Instructor W: All students registered for AHS 163 Long-Term Care W: AHS 163 W: Laboratory			
QEP SLO 2	Technology Skills	D-1	Skills Assessment	Year 2 (17-18)	Certificate, Nursing Assistant	W: Completion of Skills Assessment H: After demonstrations and several practice sessions, students will perform each skill on a partner, and will be assessed by the Instructor W: All students registered for AHS 163 Long-Term Care W: AHS 163 W: Laboratory			
QEP SLO 3	Soft Skills	D-1	Skills Assessment	Year 2 (17-18)	Certificate, Nursing Assistant	W: Completion of Skills Assessment H: After demonstrations and several practice sessions, students will perform each skill on a partner, and will be assessed by the Instructor W: All students registered for AHS 163 Long-Term Care W: AHS 163 W: Laboratory			

SUMMATIVE	Capstone Courses Where All Goals Assessed	A-1	Assessed for mastery of each clinical competency	Year 2 (17-18)	Certificate, Nursing Assistant	W: Successful completion of clinical assessment in AHS 163 Long-Term Care H: Students will work as the primary care providers for assigned patients with supervision, and will be assessed for mastery of each clinical competency W: All students registered for AHS 163 Long-Term Care W: AHS 163 W: Long-Term Care Facilities	Direct Assessment		
QEP SLO 1	Applied Communication Skills	A-1	Successful completion of clinical assessment in Long-Term Care	Year 2 (17-18)	Certificate, Patient Care Technician	W: Successful completion of clinical assessment in AHS 163 Long-Term Care H: Students will work as the primary care providers for assigned patients, and well be assessed for mastery of each competency W: All students registered for AHS 163 Long-Term Care W: Semester 1 of PCT Curriculum W: Long-Term Care Facilities	Direct Assessment	97	Yes
QEP SLO 2	Technology Skills	A-1	Successful completion of clinical assessment in Long-Term Care	Year 2 (17-18)	Certificate, Patient Care Technician	W: Successful completion of clinical assessment in AHS 163 Long-Term Care H: Students will work as the primary care providers for assigned patients, and well be assessed for mastery of each competency W: All students registered for AHS 163 Long-Term Care W: Semester 1 of PCT Curriculum W: Long-Term Care Facilities	Direct Assessment	97	Yes
QEP SLO 3	Soft Skills	A-1	Successful completion of clinical assessment in Long-Term Care	Year 2 (17-18)	Certificate, Patient Care Technician	W: Successful completion of clinical assessment in AHS 163 Long-Term Care H: Students will work as the primary care providers for assigned patients, and well be assessed for mastery of each competency W: All students registered for AHS 163 Long-Term Care W: Semester 1 of PCT Curriculum W: Long-Term Care Facilities	Direct Assessment	97	Yes

SUMMATIVE	Capstone Courses Where All Goals Assessed	E-1	Successful completion of the Affective Objectives in a Clinical Setting	Year 2 (17-18)	Certificate, Patient Care Technician	W: Successful completion of the Affective Objectives in AHS 166 ECG in a Clinical Setting H: Students will rotate through the several Cardiology Departments, and be assessed by clinical supervisors W: All students registered in AHS 166 ECG in a Clinical Setting W: Semester 3 of the PCT Curriculum W: Clinical Settings	Direct Assessment	95	Yes
QEP SLO 1	Applied Communication Skills	E-1	Agricultural Diversity	Year 2 (17-18)	Certificate, Sustainable Agriculture	What: Agricultural Diversity Project PPT Presentation How: Presentation Rubrics Who: Ag students Where: AGR 201	Direct Assessment	100	Yes
QEP SLO 2	Technology Skills	E-1	Agricultural Diversity	Year 2 (17-18)	Certificate, Sustainable Agriculture	What: Agricultural Diversity Project PPT Presentation How: Presentation Rubrics Who: Ag students Where: AGR 201	Direct Assessment	100	Yes
QEP SLO 3	Soft Skills	E-1	Agricultural Diversity	Year 2 (17-18)	Certificate, Sustainable Agriculture	What: Agricultural Diversity Project PPT Presentation How: Presentation Rubrics Who: Ag students Where: AGR 201	Direct Assessment	100	Yes
SUMMATIVE	Capstone Courses Where All Goals Assessed	B-1	Soils Capstone Lab	Year 2 (17-18)	Certificate, Sustainable Agriculture	What: Soils Lab Reports How: Soils Lab Rubric Who: Ag students Where: AGR 202	Direct Assessment	75	Yes
QEP SLO 1	Applied Communication Skills	H-1	Recognize emergency patient conditions	Year 2 (17-18)	Diploma, Medical Office Assisting	What: Students will recognize emergency patient conditions and initiate lifesaving first aid and basic life support procedures. Who: All MA Students How: First Aid Certificate When: 2nd (spring) semester	Direct Assessment	100	No
QEP SLO 2	Technology Skills	H-1	Recognize emergency patient conditions	Year 2 (17-18)	Diploma, Medical Office Assisting	What: Students will recognize emergency patient conditions and initiate lifesaving first aid and basic life support procedures. Who: All MA Students How: First Aid Certificate When: 2nd (spring) semester	Direct Assessment	100	No
QEP SLO 3	Soft Skills	H-1	Recognize emergency patient conditions	Year 2 (17-18)	Diploma, Medical Office Assisting	What: Students will recognize emergency patient conditions and initiate lifesaving first aid and basic life support procedures. Who: All MA Students How: First Aid Certificate When: 2nd (spring) semester	Direct Assessment	100	No

SUMMATIVE	Capstone Courses Where All Goals Assessed	A-2	Apply legal and ethical concepts	Year 2 (17-18)	Diploma, Medical Office Assisting	What: Students will apply legal and ethical concepts within the Medical Assisting scope of practice. Who: All MA Graduate Students How: Final Comprehensive Practicum Evaluation When: Summer	Indirect Assessment	100	No
-----------	---	-----	----------------------------------	-------------------	--------------------------------------	---	------------------------	-----	----