

# Orangeburg-Calhoun Technical College

## Statement of Policy

Title: Instructional Service Projects

Number: 3.001

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Department of  
Responsibility: Vice President for Academic Affairs

Authorization:

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Area Commission Chairman

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President

Date Approved: November 19, 1993

Last Revised: February 11, 2020

Last Reviewed: March 19, 2024

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An Instructional Service Project is an educational activity in which students construct, repair, maintain or otherwise improve machinery, equipment, structures, or other physical objects that are not the property of Orangeburg-Calhoun Technical College.

Service projects will be considered only if deemed to be of instructional value and within the competencies currently being addressed by the academic program. There shall be no attempt to compete with private enterprise or to provide economic benefit for any person. All instructional service projects must be approved by the Program Coordinator, Academic Dean, and Academic Vice President.

Only Orangeburg-Calhoun Technical College students, employees, and units of State and local governments may receive consideration for Instructional Service Projects. Exceptions may be made when warranted by the specific training requirements. All exceptions must be approved by the Academic Dean and Academic Vice President.

Commission members and institutional officers, (College President and Vice Presidents), are not eligible for participation in any instructional service project.

The complete cost of materials and a reasonable fee for processing shall be recovered by the College.